COMMUNIQUE

Ministry of Social Security, National Solidarity, and Environment and Sustainable Development
(Social Security and National Solidarity Division)

Employment of Nurses on a part time sessional basis

Applications are invited from qualified Nurses who are not presently employed in the Public Service, who wish to be considered for employment on a part-time sessional basis in the Ministry of Social Security, National Solidarity and Environment and Sustainable Development (Social Security and National Solidarity Division) to provide nursing care to the elderly and persons with disabilities, to residents of registered charitable institutions and Recreation Centres and be actively involved in preventive health care and vaccination campaigns.

2. The terms and conditions of employment will be as follows:-

A QUALIFICATIONS Candidates should be certified Nursing Officers registered with the Nursing Council of Mauritius.

B AGE LIMIT Candidates should be below the age of 70 years by the closing date for the submission of application.

C DUTIES To be responsible to the Director, Medical Unit for:-

(i) keeping of an updated register of all residents with a numbering system;
(ii) keeping of a record of individual medical files for each resident;
(iii) accompanying doctors on round during their medical visits at the Infirmaries;
(iv) collecting drugs prescribed by visiting doctors from the appropriate hospitals and Health Centres, to label the drugs properly, to safekeep the drugs and dispense them to the sick inmates;
(v) providing bed bath to residents and to treat pressure areas and also to perform dressing of bed sores, if any;
(vi) accompanying patients to hospitals or any medical institution for treatment/reviews and also in case of emergency;
(vii) attending to all dressings and injections;
(viii) providing a 24-hr medical assistance to residents of the Recreation Centres and inmates of Foyer Trochetia;
(ix) distributing meals to residents and providing assistance for feeding;
(x) making necessary entries of medical and surgical items for auditing purpose;
(xi) keeping of an inventory book of all equipment in the Residential Care Home;
(xii) performing such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Nursing Officers in the roles ascribed to them.

D ALLOWANCE Rs 735 is paid per session of four hours during the day and Rs 840 is paid per session of four hours during the night.
Applications should be made on the prescribed form and submitted to the Permanent Secretary, Ministry of Social Security, National Solidarity and Environment and Sustainable Development (Social Security and National Solidarity Division), Headquarters, Renganaden Seeneevassen Building (Ex NPF Building) Cr. J. Koenig and Maillard Streets, Port Louis, **not later than 3.30 p.m. on 20 September 2019**. Application received after the specified closing date and time will not be considered.

Application Forms may be obtained from the Human Resource Section (Technical Cadre) Room 1001, 10th Floor, Renganaden Seeneevassen Building, Port Louis. The envelope should be clearly marked on the top left-hand corner **“Nurses on a part-time sessional basis”**.

**NOTE**

This advertisement together with the application form are also available on the website of this Ministry at the following address: [http://socialsecurity.govmu.org](http://socialsecurity.govmu.org).

Ministry of Social Security, National Solidarity, and Environment and Sustainable Development
(Social Security and National Solidarity Division)
Renganaden Seeneevassen Building
PORT LOUIS

Date: 30 August 2019