

NATIONAL CERTIFICATE IN SOCIAL WORK
Application form for NGO Staff/Volunteers

PART 1

1. NGO INFORMATION

1.1 Name of Organisation :

1.2 Seat of Organisation :

1.3 Registration Number: _____ Date of Registration: _____
(To attach a copy of Certificate of Registration)

1.4 Latest Audited Statement of Accounts sent to Registrar of Associations: _____
(To attach a copy of Audited Statement of Accounts for last 2 years, i.e. 2014 & 2015)

1.5 Contact Person :

(NOTE: contact person should be independent of Applicant)

1.6 Designation of Contact Person :

1.7 Contact Details :
 Telephone No.: _____ Mobile: _____ Fax No.: _____
 Email: _____

***NOTE: the Application form should be completely filled and all documents submitted; else your application will be rejected**

PART 2

2. DETAILS FOR CANDIDATE

2.1 Surname of Candidate
(Block Letters)

2.2 Other Names of Candidate
(Block Letters)

2.3 National Identity Card No. : _____
(To attach a copy)

2.4 Date of Birth: _____ Mr Mrs Ms

2.5 Post Held in NGO : _____

2.6 Qualifications and Experience
(To attach copy of testimonies if any)

2.7 Contact Details : _____
Telephone No.: _____ Mobile: _____ Fax No.: _____

Email: _____

3.0 Programme Applied for (Choose ONLY one option):-

Option 1: National Certificate in Social Work Practice Level 2

Option 2: RPL in Social Work Practice Level 2

Declaration of Applicant and Sponsoring NGO:

We declare that the above information we have given in this application is
truthful, complete and correct.

<i>Representative of NGO</i>		<i>Name of Candidate</i>	
<i>National Identity Card Number</i>		<i>National Identity Card Number</i>	
<i>Signature of representative of NGO</i>		<i>Signature of Candidate</i>	
<i>Date</i>		<i>Date</i>	

*NOTE: the Application form should be completely filled and all documents submitted; else your application **will be rejected**