

**NATIONAL SAVINGS FUND**  
**APPLICATION FOR LUMP SUM**

For Official Use

Registration office

1. Surname of Employee : (Mr / Mrs / Miss).....

Other Name : .....

Maiden Name : .....

Date registered

2. Address.....

2.a Tel. No. : .....

Registration No.

3. Social Security Number           4. Date of Birth          

Documents annexed

5. National Identity Card No.                     

Yes / No.

6. Date of retirement (if applicable)        

7. Ground of retirement : .....

Checking Officer's

Sig. Name &amp; Status

**In case of Death of the Employee**Date of Death      

8. Name of Applicant.....

C.F. No.....

9. Maiden Name : ..... 10. Relation to Employee : .....

Appl. No.....

11. Address : .....

Section Code.....

12. National Identity Card No.                    

13. Name and Address of Employers since 1.7.94 :

14. Period of Employment

From To

.....

.....

.....

(insert additional names on verso)

15. Payment will be made into my Bank Account or my Post Office Savings Account

Name of Bank / Post Office : .....

Address : .....

Account No. : .....

I hereby apply for a refund of contributions made to the National Savings Fund since 1.7.94

Date

Signature of Employee / Applicant

N.B. : This form, duly completed, with relevant documents to be submitted at the Social Security Office nearest to your locality or sent by post to the undermentioned address.

## NOTES

The NSF lump sum is payable where contributions have been paid after 1.7.94 under the following circumstances :

1. (a) To an employee who has attained the age of 60 years.  
(b) To an employee who has retired from employment before attaining 60 years and the retirement is on ground of age as provided for under the Labour Act, a Pension Law, or under a Remuneration Order.  
(Please attach a certificate of retirement from employer, where retirement is before age 60)
2. The NSF lump sum is also payable where an employee dies before reaching retirement age. In this case, the lump sum is payable to :-
  - (a) The widow / widower of the deceased employee.  
(Please attach a photocopy of the marriage certificate and of the death certificate)
  - (b) The child / children of the deceased employee if there is not widow or widower. (Please attach an affidavit establishing the heirs of the deceased employee and photocopies of all civil status office documents mentioned therein)
  - (c) The other legal personal representative(s) of the deceased employee if there is no widow or widower or child.  
(Please attach an affidavit establishing the heirs of the deceased employee and photocopies of all civil status office documents mentioned therein)
3. The NSF lump sum is payable :-
  - (a) To an employee who retires from employment on or after attaining the age of 45 on medical grounds duly certified by a Government Medical Officer / or a medical practitioner in the regular service of the employer. (Please attach photocopies of medical certificate and retirement letter mentioning ground of retirement).
  - (b) Due to loss of employment or retirement, or after attaining the age of 45, as a result of closure of business or enterprise or any reduction of work force.